Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**LATTHE EDUCATION SOCIETY'S SMT. GANGABAI KHIVARAJ GHODAWAT KANYA MAHAVIDYALAYA, JAYSINGPUR**
Name of the head of the Institution	**Dr. Arvind Shripal Bhilawade**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02322-225963**
Mobile no.	**9834457798**
Registered Email	**arvindbhilawade63@gmail.com**
Alternate Email	**gkgkmj@rediffmail.com**
Address	**Shirol**
City/Town	**Jaysingpur**
State/UT	**Maharashtra**
Pincode	**416101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. U.A.Patil**
Phone no/Alternate Phone no.	**023322225963**
Mobile no.	**9850883263**
Registered Email	**iqacgkgkm@gmail.com**
Alternate Email	**umajipatil455@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gkgkm.org/IQAC.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gkgkm.org/Doc/ACADEMIC-CALENDER.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**77.50**	**2004**	**16-Feb-2004**	**15-Feb-2009**
2	**B**	**2.80**	**2010**	**04-Sep-2010**	**03-Oct-2015**
3	**B**	**2.50**	**2019**	**28-Mar-2019**	**27-Mar-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Sep-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Academic Calandar	01-Jul-2019 1	853
Timely Submission of AQAR	05-Mar-2020 1	17
Feedback from stakeholders	01-Jul-2019 1	853
Organization of Workshop on IPR & Gender Audit	30-Aug-2019 1	50
Celebration of Yoga Day	21-Jun-2019 7	200
New IQAC Committee formation after Third cycle	01-Jun-2019 1	17
Plan for updation of Library	01-Jul-2019 1	853
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Tree Plantation for eco friendly atmosphere

- Blood Donation Camp

- Work Shops on Green Audit, IPR

- Refugee Camp for flood affected people

- Celebration of Yoga Day display of Wall papers on literacy awareness and burning social problems.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize One Day Work shop on IPR	One Day Work shop was organized on IPR. All the stakeholders were participated and gained the knowledge about IPR
To organize One Day work shop one Green Audit .	One Day Work shop was organized on Green Audit to keep eco friendly atmosphere
To organize programme on Gender Sensitizing	programme on Gender Sensitizing was organized to create awareness about Gender Equity
To organize programme on Plastic free campus	Programme was organized on Plastic Free Campus
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee & IQAC	12-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	02-Mar-2020
16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2020
Date of Submission	24-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management information system implies an information system which is used for the decision making process and smooth functioning of institution Management information system includes coordination, analysis and visualization of information in organization .In the context of our institution , Management information system primarily consists of how computers and related information technologies can be used in managing and processing institutional data. Our college has formed committee for the documentation and verification for the every academic year. It compiles relevant information and documents in concern with academic programmes, extra curricular and co curricular activities. It also collects information about research, extension and collaborative work, seminar and workshops organized for staff and students, financial assistance given to students, remedial coaching and road maps. Every Committee heads submit their report to verification and documentation committee along with documentary evidences and photographs. A standard format of data collection is devised for systematic collection of information and the same is uploaded under the following heads 1 College at Glance is compilation of departments' committee / office wise data annually 2 Documentary evidences – are the display of scanned copies of supporting evidences 3 Photo Gallery is a collection of photos during departmental activities along with captions . Management information system in our college has encouraged for the process of E Documentation and also helped to follow the paperless office system. It has helped to provide information to different statutory agencies .It has paved the way to paperless documentation, E Governance is very easy to design a road map The

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of each academic year, the heads of each department are asked to prepare the departmental schedule of, the activities for the academic year. Academic calendar is prepared after consolidation of departmental schedules of the activities. Simultaneously, the Principal of the college forms statutory and other committees by giving representation to the respective faculty members, administrative staff, students and other stakeholders. Ensuring the inclusive management system stakeholders get involved in the decision making process of the college. We scrupulously follow the Maharashtra Public Universities Act, Status and Government Resolutions and Orders. Time table is prepared by Time – Table committee which enable to gauge with greater degree of delivery within the stipulated time. Accordingly frequent meetings of the staff and the committees are conducted in order to plan and execute the activities and to take a review of work done. The teachers prepare teaching plan of each paper and execute the same scrupulously ensuring the effective delivery of syllabus in time. Apart form the text oriented teaching teachers use ICT as and when required to make the teaching-learning effective and student centric. The seminars and workshops are organized on the revised syllabus to make the students well familiar with the new trends across the global education. The IQAC of the college monitors the teaching- Learning and gives recommendations for effective delivery of curriculum. Academic and Administrative Audits keep pace for effective teaching-learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Translation	Nil	01/07/2019	90	Career opportunity in different fields	Yes
Certificate Course in Co mmunication skill	Nil	01/06/2019	90	Career opportunity in different fields	Yes
Certificate Course in Vyavaharik Marathi (Practical Marathi)	Nil	01/07/2019	90	Career opportunity in different fields	Yes

Nil	01/07/2019	90	Career opportunity in different fields	Yes
Certificate Course in Study of Forts (Durgabhayas				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Accountancy	30/09/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA II	01/06/2019
BCom	BCom II	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	245	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally	01/06/2019	60
Foundation course in Beauty Parlour Therapy	01/06/2019	60
Grafting Skill	01/06/2019	60
Certificate Course in Repairment and maintenance of domestic gadgets	01/06/2019	60
Indian Constitution : Rights Duties	01/06/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	10
BA	Environment	116
BCom	Environment	106
BCom	Intranship	10
BA	Third year	120
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Our college implements a formal mechanism to obtain feedback from students on regular basis. The feedback obtained from the students is considered to bring appropriate changes in the curriculum and its delivery system. While reforming the curriculum the university invites the representative from the college to put for word the view on behalf of the stakeholders which help to enrich the curriculum and to bring the new changes in the syllabus and the environment. It encourages the instructor and motivates to the learners. The principal continuously reviews the teaching learning process assisted by IQAC. The feedback of teachers' performance in teaching is collected from the students and analysed on the basis of remarks given by the students. The overall result of the evaluation is conveyed to the concerned teachers to ensure improvement in teaching. Suggestion received through suggestion box, feed back mechanism, oral discussion of the principal with parents and teachers are considered and property analysed by the principal. It helps to remove lacunas in the teaching learning process. This formal mechanism creates new avenues for curriculum development as well as teaching methodology. It enhances participation of both teachers and students by implementing structured feed back system.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA I	240	143	143
BA	BAII	240	118	118
BA	BAIII	240	112	112
BCom	BComI	240	196	196
BCom	BComII	120	160	160
BCom	BComIII	120	167	167
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	853	Nill	15	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	5	9	Nill	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system has got immense importance in recent days. The mentoring system ensures that the students adopt with dynamic learning environment and lead their ways into highly successful careers. It establishes link between the students those who are allotted to the every teacher as mentee. Teachers those who are working as mentor assign to monitor and guide students all through every year. Mentors also co-ordinate with the parents regarding the progress of the students. Mentors also creates track for the mentee's performance. They also communicate with fellow faculty and promote mentees at the time of difficulty. The HODs of the various departments also act as a mentor and organize meet with mentee at least once a month for the reviewing of popular implementation of the system. They also suggest and advise mentors whenever necessary. The academic committee of the institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary. Advantages of Mentoring System It enhances the students' ability and confidence to cope with challenges by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. It establishes individual recognition encouragement. Students get an exposure to diverse academic and professional perspectives. Mentees get a direct access to powerful resources within.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
853	15	56.8:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	15	9	Nill	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Asst. Prof. J. N. Tamboli	Assistant Professor	Rajaswami Krida Purskar (Govt. of Maharashtra)
2020	Asst. Prof Mrs. Adv. U. A. Patil	Assistant Professor	Jijau Purskar

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3329	I	21/11/2019	17/02/2020
BA	388	III	30/11/2019	21/02/2020
BA	388	V	30/11/2019	24/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of continuous evaluation system at the college level, unit tests are conducted in the classroom and evaluated by the concerned faculty. Necessary instruments and guidance are given to students for further improvement. Home Assignments are taken assessed. Question –answer sessions are also carried out during the regular teaching hours. Previous years question papers of University are solved for the purpose of practice. Separate examination committees have formed for B.A. /B.Com Part I examination and B.A./B.Com part II and III for university examination. There is a photocopy machine exclusively kept for convenience of these examinations. As for B.A./B.Com part II and III question papers are download through Secured Remote Papers Delivery (SRPD) system, this machine becomes astutely indispensable. Apart from the above said measures group discussions among the students are held at regular intervals. Environmental Projects are made compulsory for B.A./B.Com Part II and the departments of Geography and psychology conduct practical examination for the internal evaluative system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The Academic Calender is prepared first at individual level and then department level. • Academic calendars prepared by every department are finally consolidated by IQAC. The academic calendars at individual and department level is systematic and time bound. • Annual teaching plan, departmental action plan like guest lectures, trips, tours, study visits, exhibitions, wallpapers, screening of a play etc are ingredient components of the calendar. All the faculty members follow up the academic calendar. • The Academic calendar is adhered strictly both on individual and departmental level. At the end of every academic year syllabus competition report is submitted to their respected heads of the departments. • Keeping in view the semester wise prescribed syllabi, every faculty takes at most care to complete the teaching within time by leaving enough space for students for study and revision. For B.A./B.Com Part III the C.I.E for 10 marks (internal) is in practice, this evaluation procedure is also completed within stipulated time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gkgkm.org/Doc/PROGRAMME-OUTCOMES(POS).pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

778	BCom	Commerce	183	Nill	0
388	BA	Humanities & Arts	102	Nill	0
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gkgkm.org/Doc/sss-2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	Maharashtra Rajya Mahila Ayog	170000	85000
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Deptt. of Political Science IQAC	30/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Elected as member of Maharashtra Hindi Parishad	Dr. G. S. Chavan	Maharashtra Hindi Parishad	11/01/2020	Elected as member of Maharashtra Hindi Parishad
Social Outreach Services	Adv. Ushadevi Abhaykumar Patil	Avishkar Social Educational Foundation	15/03/2020	Social Outreach Services
Rajaswami Krida Purskar (Maharashtra State)	Mr. J. N. Tamboli	Sangali Shahar Amateur Ahelitcs Association	02/03/2020	Rajaswami Krida Purskar (Maharashtra State)
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	30/04/2020
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	6
National	Sociology	1	4
International	Hindi	1	6
International	Sociology	1	.8
International	Economics	2	6

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	2
Commerce	1
Hindi	2

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Women Development in India- Policies and Programmes	Dr. D. B. Karnik	Shivaji University Kolhapur, Journal	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Impact of Technology Employment Unemployment	Dr. D. B. Karnik	Ayushi International Interdisiplinary Research Journal	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Recent trends in Indian Agriculture Sector	Dr. D. B. Karnik	Our Heritage	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill

Title of Paper	Name of Author	Title of journal	Year of publication		Institutional affiliation	Nill
An Economic Analysis of Shri. Arihant Credit Souhard Co- Op. Limited Borgaon, Karnataka	Dr. S. K. Raval	Our Heritage	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Growth and Composition of Capital Receipts of Muncipal Corporation	Dr. S. K. Raval	Our Heritage	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Importance of Social Enterpreneurship in India	Dr. P. S. Waghmare	Ayushi International Interdisiplinary Research Journal	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Importance of Information Technology in Banking Sector	Dr. M. R. Shinde	Our Heritage	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Nav Electronic Madhyam of HIndi	Dr. P. S. Waghmare	AJANTA International Multidisiplinary Quartaly Research Journal	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Recent problems in Social Science	Dr. P. S. Waghmare	International Journal of Advance Applied Research	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
Bhumadlikaran Hindi Sahitya	Dr. G. S. Chavan	ABS	2019	0	Smt. G. K. G Kanya Mahavidyalaya, Jaysingpur	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as

				excluding self citation	mentioned in the publication
Nil	Nil	Nil	2020	Nill	Nill	NIl

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	7	3	12
Presented papers	7	7	3	6
Resource persons	Nill	Nill	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Refugee camp for flood affected people	NSS Unit	15	200
Celebration of International Yoga Day	NSS and NCC Units	15	250
Tree Plantation and conservation	NSS and NCC	15	250
Celebration of 150th Birth Annivarasry of Mahatma Gandhi – Swacchhata Camaign	NSS and NCC	15	250
Essay Competition on Gandhis Philosophy of Non Violence and Peace	NSS and NCC	15	250
Celebration of World Alzheimers Day	NSS and NCC	15	200
Voting Awareness Programme	NSS and NCC	15	250
Organization of Maha Walkthaon	NSS and NCC	15	250
Organization of Fit India Movement	NSS and NCC	15	250
Celebration of Savindhan Din	NSS and NCC	15	250

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Social work	Jijau Purskar	Avishkar Social Educational Foundation, NGO, Kolhapur	300
Sports	Rajaswami Krida Purskar	Sangali Shahar Amateur Athletics Association	150
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swacchh Bharat Abhiyan	NSS Unit and Sant Nirankari Trust,New Delhi, Branch Jaysingpur	Cleanliness Camapign	15	250
Aids Awareness Programme	NCC and NSS unit	Rally for Awareness of AIDS	15	250
Gender Sensitization Programm	ICC and Anti ragging Committee	Celebration of International Womens Day	15	400
Tree Plantation and conservation	NSS and NCC Unit and Govt. of Maharashtra	Tree Plantation Campaign	15	250
Fit India Movement	NSS Unit and Govt. of India	Fit India Movement	15	200
Refugee Camp for Flood Affected People	NSS and NCC and NGOs	Refugee Camp	15	250
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop under Lead College Scheme	120	Shivaji University, Kolhapur	1
Workshop under Lead College Scheme	120	Shivaji University, Kolhapur	1
Intellectual Property Rights	60	IQAC and Political Science	1

	(Self Funding)

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Knowledge of Financial Institute	Bank Visit	Shri Ravalnath Co- Op Housing Finance Society Ltd. Ajara	24/12/2019	24/12/2019	50
Knowledge about Industry and Small Scale Business	Industry Visit	Ganesh Bakery Nandni	09/01/2020	09/01/2020	50

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IQAC Cluster India	10/08/2019	For the purpose of quality enhancement of the institute	15

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22.39	9.47

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Seminar halls with ICT facilities	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
PURNA Software	Partially	25/02/2019	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12819	594740	13274	630521	26093	1225261
Reference Books	9231	23363	9262	236686	18493	260049
Journals	60	37908	Nill	Nill	60	37908
CD & Video	19	200	Nill	Nill	19	200
Library Automation	1	18000	Nill	Nill	1	18000

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/04/2020

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	42	1	1	42	1	5	1	20	0
Added	0	0	0	0	0	0	0	0	0
Total	42	1	1	42	1	5	1	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Library going to update the portal for E-content for the current year	http://www.gkgkm.org/Library.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
22.39	76940	22.39	1.27

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our institute takes care of maintenance of ICT equipment by upgrading the computer systems. It is generally done on quarterly basis. For the fulfilment of the emergency demand, individual system up gradation is carried out by keeping in mind the need for update, deployment and maintenance of the Computers in the institution. Technical staffs from our parent organization keep maintenance electrical as well as ICT equipment. All the classrooms, bathrooms and college premises are kept clean by the non- teaching staff. Stock verification such as electrical instruments, library books, stationary, furniture, sport equipments are done once in a year. The college has installed generator which provides 15 KV electricity power. Voltage and power supply is regularly checked by the technical staff. The arrangement of battery, back-up and inverters protect computer accessories for constant and regular water supply. R.O. water purifier is installed in the premises to supply mineral and purified drinking water. The college library consists of 21668 and subscribes 57 national journals and magazines. Library is maintained by librarian and attendees. Academic records of each department are always maintained by the respective Heads of each department. Principal as an administrative apex body supervises all academic activities of the institution.

http://www.gkgkm.org/physical-and-academic-facilities.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Individual Financial Support	14	5345
Financial Support from Other Sources			
a) National	Nil	Nill	0
b)International	Nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soil testing	01/07/2019	10	All Department

Mentor- Mentee	01/07/2019	853	All Department
Personal Counselling	01/07/2019	50	All Department
Yoga	01/07/2019	853	All Department
Bridge Course in Practical Criticism	01/07/2019	10	Deptt. of English
Remedial Coaching	01/07/2019	60	All Department
Soft Skill	01/07/2019	60	All Department
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Opportunities in CA and CS	100	100	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	Nill	0	Nil	Nil	Nil
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Zonal Chess Tournament 1	District	106

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	National	Nill	Nill	0	Nil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College provides a suitable platform for the students who are active and interested in various skills. For this purpose, a student council is formed which includes representatives of each class. General Secretary and members of the students' council are elected in accordance with University Statute. The meetings of the Student Council are held at the beginning of the first and second term. The issues regarding the admissions, scholarships and fee concessions are discussed. The members of the student council are always co-opted in various committees and they participate in the committees' meant for organizing sport competitions and cultural activities. The involvement of the student representative in the activities of the college provides democratic sprit. It also includes programs carried out by college under the Lead College Scheme, Vivek Vahini, Nirmal Jeevan Abhiyan as well as activities carried out by Library for encouraging for reading culture and Annual Social Gathering. This empowers the students in gaining leadership qualitires, rules, regulation and execution skills. It helps to share ideas, interests and concern with faculty and principal. Students' representatives can raise their voice in IQAC for the smooth functioning of the college. This ensures the administration of the college to more efficient and transparent. Principal and faculty meet and form various committees to conduct year long activities efficiently, some of the important committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has committee for Alumni. It is always in the forefront and plays an active and prominent role in every activity. The executive committee of Association consists of President, Secretory, Treasure and Members in accordance with the due procedure. Alumni association meets at regular intervals and they support us in every activity. The suggestions and guidance expressed by the alumni during the meeting are taken sportily by the faculty members and executed promptly. Alumni have the rich heritage of making contributions to the upliftment of the institution. As such they have installed endowment prizes to encourage toppers of the college. The Alumni also support the college by giving lofty gifts. It contributes significantly to the development of the college as per the requirement and need of the time. Alumni

have taken great interest keeping the competitive examinations cell at our college. These initiatives of Alumni help our present students for the preparation of competitive exam. This serve as linkage to present and the past students.

5.4.2 – No. of enrolled Alumni:
87

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? The institute follows the policy of decentralization in administrative procedures. It implements democratic principles in its functioning. ? There is a separate college development committee constituted in accordance with the provisions of the Maharashtra Public Universities Act 2016. It consists of a. Chairperson of the management or his nominee ex-officio chairperson. b. Secretary of the management or his nominee. c. One head of department, to be nominated by the principal or the head of the institution. d. Three teachers from the present staff those are as fulltime. e. One non – teaching employee, elected by regular non-teaching staff from amongst themselves. f. Four eminent persons from local nominated by the management in consultation with the principal, from the field of education, industry research and social service of whom at least one shall be alumnus. g. Co-ordinator, internal quality Assurance Committee. h. President and Secretary of the college students' Council. i. Principal of the college or head of the institution Member- Secretary. ? The Admission Committee Councils to the students for admission before the application forms for admission are released. It involves all staff who works at different level at the time of admission. They interface meetings and meet parents and students prior to admission. ? Planning board of our college involves the participation of teachers and non-teaching staff. Every grant received to the college is discussed in this board. It also discusses about the budgets to be allocated for each department at the beginning of the academic year. The Library Advisory committee allocates budget for the books for the every departments. ? The management meets the staff frequently in every academic year. Some of the major issues like Students performance in the Examinations, infrastructure requirement and academic improvement. Management also takes a very key interest in NAAC Accreditation process. ? Our college has building committee which consists of faculty, architects, contractors and office staff to assist with the planning for infrastructure associated with the new wing.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	College implements transparent admission policy for Information from application forms for admission is applied. Information from application forms for admission is used for the filling up of university registration and examination forms. The Admission Committee plays vital role to complete this process. Admission forms are scrutinized by the committee members and then it is approved for the final admission process of B.A. B.Com. Classes.
Industry Interaction / Collaboration	Deptt. of Economics and Commerce have established interactive relations with surrounding well reputed industries. They have also signed MoUs' with Small Scale Industries and also with Agro-Industries. It has created new avenues for the students for the project work as well as to know the industrial growth.
Human Resource Management	All the Teaching Administrative staff are motivated to attend the Orientation and Refresher programme in their concerned Subject and Work. Institution organizes workshop, seminar to encourage and to introduce the new dimensions of the responsibilities in the Corporate World.
Library, ICT and Physical Infrastructure / Instrumentation	The volume of new Journal, Conference and Curriculum related books are added to library. The college has a well stocked central library with college and department wise division to ensure easy, quick and efficient access to desired data. Library has E- Journal resources. Recently we have implanted Bar-Coding system in the library. PURNA Software is in use for the library accession process.
Research and Development	Staff Academy and Research Committee always encourages faculties for the research. It also organizes workshop and guest lectures on the API, Ethics In Research, and CAS, for the staff. At the same time, our institute trigger the interest of students in research by motivating them for Avishkar Competition organized by Shivaji University, Kolhapur. Financial assistance is also provided to the staff members.
Examination and Evaluation	The institution follows the rules and regulations framed by the University to conduct examination and evaluation.

	Every departments conduct examination apart from the University. Result analysis and strategic planning are chalked out for the improvement. Parent teacher meetings are conducted for students who have not performed well in college.
Teaching and Learning	Our college encourages to us ICT tools to enhance the quality of teaching and learning. It includes student centric teaching learning methodologic viz participative and interactive. Departmental Academic Calendar is prepared. Lecture plans are also done in accordance with time table. Course learning objectives and course outcomes are discussed. Library Updation is done by keeping records of new arrivals. Mentor- Mentee meets are held regularly. Additional classes for slow learners are conducted under the scheme of Remedial Coaching Classes. Result analysis is done at the end of semester examination.
Curriculum Development	The institution is affiliated to Shivaji University, Kolhapur. Curriculum is set by the University. Curriculum development is done by the involvement of teachers as BOS, member of syllabus formation committee. Institution follows Choice Based Credit System and conducts projects and tutorials. Academic mentoring of students is done by the teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	There is planning Board which consists of faculty, an architect, an engineer, contractor, teachers and office staff to assist with the planning and execution of vertical extension of the college. Planning for infrastructure augmentation is done after the discussion in the meeting of the board. It plans in allocation of amount for the items.
Administration	Management information system is in existence. Most of the Accounts documentation is digitally maintained. Administrative authorities always establish e-communication, e-correspondence for the Govt. and University.
Finance and Accounts	Planning Board involves the participation of teachers and non-

	teaching staff. Every grant sanctioned to the college is discussed in the Board. Library Advisory Committee allocates budgeted amount for every department for the purpose of books. At the end of the financial year Financial audit is done.
Student Admission and Support	Admission process is implemented at the beginning of the June by Admission Committee. It is online process through which application forms for admission is used for filling up of University registration and examinations forms. Category wise admission process is implemented in as per University norms. Earn Learn Scheme is implemented for needy poor students. Divyangjan students are also supported in every aspects of admission process.
Examination	College strictly follows online SRPD system adopted by Shivaji University while conducting university while conducting University examination. It also follows Choice Based Credit System. Barcode system for coding decoding of answer scripts is implemented.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Examination Procedure of Shivaji University Kolhapur	Workshop on Administrative Audit	04/09/2019	04/09/2019	25	10
2019	Workshop	Workshop			25	10

		on Intelle ctual Property Rights	on Intelle ctual Property Rights	30/08/2019	30/08/2019		

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	1	18/04/2020	23/04/2020	5
Refresher Course	1	05/11/2019	18/11/2019	14
Faculty Development Program	2	03/05/2019	12/05/2019	10
Faculty Development ProgramFaculty Development Program	4	20/04/2020	06/05/2020	14
Faculty Development Program	3	04/05/2019	10/05/2019	7
Refresher Course	1	18/11/2019	30/11/2019	14
Refresher Course	1	09/12/2019	22/12/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Faculty development programs are periodically conducted for teaching and administrative staff. To enhance the working potential excellence, computer based training is provided to non teaching staff. Free uniforms for class IV employees. Salary	Faculty development programs are periodically conducted for teaching and administrative staff. To enhance the working potential excellence, computer based training is provided to non teaching staff. Free uniforms for class IV employees. Salary	Cycle Bank Scheme, Health Check up Camp, Free Ship, Scholarship, Financial Support from individual, Menotr- Mentee Scheme, Birth day Fund, Remedial Coaching, Add on Courses, Workshop on Job Opportunity

advances to the needy staff. Accident insurance policy for teaching and non teaching staff for provided Govt. of Maharashtra. Gratuity for supporting teaching and non teaching staff provided by Govt. of Maharashtra. Provision of UGC grant and management fund helps to pursue to research projects and publications of articles in journals and books. College has arranged birthday celebration for teaching and non teaching staff. Staff Welfare committee arranges trip of staff for healthy atmosphere, General insurance scheme, Mayat Fund Scheme, Benevolent fund. All the staff members participate in wedding ceremonies and other festivals occasions at each other's celebrations. General insurance scheme and Mayat Fund are also available.	advances to the needy staff. Accident insurance policy for teaching and non teaching staff for provided Govt. of Maharashtra. Gratuity for supporting teaching and not teaching staff provided by Govt. of Maharashtra. Provision of UGC grant and management fund helps to pursue to research projects and publications of articles in journals and books. College has arranged birthday celebration for teaching and non teaching staff. Staff Welfare committee arranges trip of staff for healthy atmosphere, General insurance scheme, Mayat Fund Scheme, Benevolent fund. All the staff members participate in wedding ceremonies and other festivals occasions at each other's celebrations. General insurance scheme and Mayat Fund are also available.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has systematic mechanism of internal and external audits. The internal audit is carried out by the Auditor of the management (Pomaje). The external audit is done by the Joint Director of Higher Education, The Senior Auditor and the Auditor General of Maharashtra, Karvey Road, Mumbai. College has established a structured mechanism for complying with the objections raised in the audit reports through CDC. CDC meets twice in a year to discuss about the various issues. To maintain transparency in financial transactions of the institute, internal audit is done by the auditor appointed by the management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Financial Support from 8 Individuals	5845	For education purpose
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Chh. Shahu Institute for Business , Economic Research, Kolhapur	No	Nill
Administrative	Yes	Chh. Shahu Institute for Business , Economic Research, Kolhapur	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent –Teacher Association conducts Parents –Teachers meeting twice in semester to discuss on the feedback of their ward's progress report. It also ensures the improvement in academics and co-curricular activities. It focuses on SWOT analysis of the students. ? Parent _Teacher Association also obtain opinions on syllabus to improve and restructure the syllabus. ? Overall suggestions are obtained from the parents for institutional development.

6.5.3 – Development programmes for support staff (at least three)

? Soft Skill Training programme ? Workshop on How to Avoid Red tap-ism in Administration ? Workshop on 'Work Ethics' ? E-Governance Responsibilities ? Multi-tasking

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Add-on Courses started. ? Library- updatation by introducing Bar coding System ? IPR workshop organised ? Mentor-Mentee relations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Intellectual Property Rights	30/08/2019	30/08/2019	30/08/2019	50
2019	Environment Consciousnes s	07/07/2019	07/07/2019	14/07/2019	250

2019	Refugee Camp for Flood affected people	05/08/2019	05/08/2019	15/08/2019	250
2019	Mentor - Mentee Meet	15/07/2019	15/07/2019	18/03/2020	853
2019	Distribution of Educational material for flood affected students form surrounding villages of Jaysingpur Town	25/09/2019	25/09/2019	25/09/2019	100
2020	Workshop on Career Opportunity in Mass Media Field	04/02/2020	04/02/2020	04/02/2020	100
2020	Gender Sensitization Program	08/03/2020	08/03/2020	08/03/2020	400
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Laws for Security of Women	10/07/2019	10/07/2019	100	Nill
Gender Equity	07/08/2019	07/08/2019	100	Nill
Sexual Harassment of Women at work place	09/10/2019	09/10/2019	100	Nill
Present status of Women and their security	26/12/2019	26/12/2019	100	Nill
Empowerment of Women	08/03/2020	08/03/2020	100	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The college has taken initiative for creating an Eco – friendly campus. Students are conscious about environment, waste management and recycling of waste. The college has put Penguin Dustbins to keep Litter Free Campus. The college has constructed deep pits in the unused places for the disposal of solid waste, in order to reduce pollution. The dead leaves and waste are decomposed by burying them in soil by making pit in the adjacent area. 2. Sustainability/ Alternate Energy initiatives- Our college makes maximum use of natural light and save power for day lights and fans. College makes minimum use of electricity, water, fuel, trees and plants by displaying instruction on all the important locations of the college. LCD monitors are used to reduce the usage of electricity. We have generator of 15 KV.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nill
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/08/2 019	8	Refugee camp was organized for flood affected people from surr ounding villages	Lack of awareness about natural disasters	130
2019	1	1	02/10/2 019	1	Provided facilitie s for gov	Lack of awareness about Right to	100

| 2019 | 1 | 1 | 24/09/2019 | 1 | Creating awareness about voting | Lack of knowledge about Right to Vote | 100 |
| 2019 | 1 | 1 | 02/10/2019 | 1 | SWACCHH BHARAT ABHIYAN | Lack of knowledge about Conservation of Nature | 100 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for teachers	01/06/2020	Once the subject is allotted, lecture wise Teaching Plan is prepared by them. Teacher's Diary should be maintained by every teaching faculty. The staff should utilize full 50 to 60 minutes lectures should not be leave early.
Code of conduct for students	01/06/2020	Students must attend all classes in time throughout the academic year. Minimum 75 attendance for lectures and practicals is compulsory for all students. In case the attendance falls below 75 student will not be allowed to appear for University Examination. Students must carry their Identity Card duly signed by authority in the campus. Smoking and consumption of alcohol is strictly prohibited in the campus. Ragging is strictly prohibited if any such incidences are noticed by the authority, the concern student will be liable for strict disciplinary action.
Code of conduct for Non- teaching staff	01/06/2019	Library attendants should ensure cleanliness of respective premises.

		Peons should ensure cleanliness of classrooms staffrooms.
Code of conduct for Principal	01/06/2019	Principal takes all necessary disciplinary actions and when required to maintain discipline in the institute. The principal encourages faculty members to update their knowledge by attending seminars, workshops, and conferences. He also encourages publishing and researching articles.
Yashoda 2019-20	01/08/2019	Yashoda magazine will be published at the end of academic year which includes Institution development, Achievements, Student activities, Curriculum Co- curriculum of that academic year.
College Prospects for students	01/06/2020	Prospects helps to make well familiarity with institution for the students those who willing to make admission. They get familiar with the Code of Conduct of the institution till to the completion of their education. They also get well acquainted with norms of the institute.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation (Conservation of Nature	07/07/2019	11/07/2019	100
Celebration of Savindhan Din	26/11/2019	26/11/2019	100
Refugee Camp for flood affected people	04/08/2019	07/08/2019	100
Swacchh Bharat Abhiyan (Cleanliness Campaign)	02/10/2019	02/10/2019	100
Plastic Free	26/10/2019	26/10/2019	100

Campus			
Run for Vote Rally (To create awareness about Right to Vote	20/09/2019	24/09/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy Conservation ? Maximum use of natural light. ? Lights and fans are switched off when not required. ? Maximum use of LED bulbs to save light. ? The UPS batteries are maintained in good condition which reduces charging current of batteries. ? The institute has installed (PV) panels and solar water heating system and these are used as form of renewable energy. 2. Plastic Free Campus Plastic Free Campus is practice of the college which aims to reduce the use of plastic straws and poly bags. Our college has organized workshop on 'How to make Paper Bags and reduce the use of plastic.' 3. Plantation Every year in first week of July, college organizes Tree Plantation Campaign. All NSS volunteers, NCC cadets and teachers participate in it. Most of the barren land of surrounding area of Vaishali Buddvihar and our college have planted with variety of plants to create conservation of nature. This campaign creates awareness about ecological balance in the nature 4. E-waste management- The College take care e-waste like-bulbs, mother boards, computers batteries. Thr waste material is scrapped and segregated. The old and out dated computers are shifted to other units of institute. 5. No Vehicle day- Our college observes No- vehicle Day the first Saturday of each month. The college has made arrangements for the parking of the vehicle of the students and staff near the entrance. In order to reduce pollution and unnecessary wastage of vehicle fuel, the college does not allow two-wheeler by students on the campus on that day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices are defined as the wide range of individual activities, policies and programme oriented approaches to obtain positive transformations in the students' attitude or academic behaviors. Purpose of Best practices To create a positive, safe learning environment. To get acquaint with behavioral assessment and intervention. To promote positive behavior To inculcate discipline • To imbibe values of self- reliance amongst students. ? Best Practices in the college Best Practice I Title – Cycle Bank Scheme Goal – 1. To help needy and poor students for their education 2. To avoid pollution in the college campus. 3. To create awareness about Green Practices. 4. To imbibe self discipline and cleanliness 5. To promote conservation of natural resources Practices – The college has formed a separate committee to look after issue the bicycles to the students from the surroundings villages are beneficiaries of the scheme. Many students take advantage of the scheme to complete their Higher Education. The maintenance of bicycles is done by the Committee on the suggestion given by the girls. Evidence of Success- The students' form the nearby villages are taking benefits of this cycle Bank Scheme. Problems encountered and Resources Required- Due to the availability of bikes the number of students those who are using bicycles is decreasing. Therefore, at the beginning of each academic year the committee pursues students to use bicycles. These bicycles are made available in the form of donations by philanthropists in the society to meet the requirement of the recourses. The college charges students Rs. 200 per bicycle per year as maintenance charge. Best Practice II Title – Cycle Bank Scheme Goal – To improve vocabulary in English To improve Communication To enrich usage of English words To make well acquaint with new vocabulary To encourage for creative thinking Practices- College has taken initiatives to

improve vocabulary in English language by introducing new words which are not familiar to the students on the blackboard which is located the entrance. The students from the deptt of English and Commerce take responsibilities to introduce these new words from the articles and news papers. All the students read these words, written on the board and note down for the usage in their daily communication. It also creates new avenues for the etymological and coinages of the word study. This practice has become a routing work and students are accepting it very enthusiastically to improve their English. Evidence of Success- The girl students from Commerce and Arts are using English words in their writing and day to day communication though they are at initial stage. They are quite confident to use these words. Problems encountered and Resources required- At the initial stage, they have shown less interest because English as foreign language and most of the girl students are form remote villages. As the days passed they came to know the importance of English in the Corporate world and started to indulge in learning new vocabulary in English. 7.3 Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Our Vision To improve Value Added Quality Education for Empowerment Employability of Women. The College envisions Women Empowerment through quality higher education and value added quality education. College provides ideal academic environment to the girl students to grow as responsible citizens. It ensures holistic development of students through quality education. The activities of the college are in tune with its vision and mission. It aims at the full fledged development of women enabling them to enrich their lives, by fulfilling their individual and social responsibilities. The college focuses on women empowerment by organizing curricular, co-curricular and extra- curricular activities which centre around this main vision. The institution focuses on value based education with emphasis on bringing out their finate talents. Efforts are made to foster harmonious relationship, national integration and environment consciousness. The vision statement is reflected in all the institutional activities. Form the time of its inception, the college has been empowering women from rural area. Employability through educational policy. The college provides an ideal academic environment for lifetime learning, nurturing the students as responsible Women and resourceful global citizens, committed to national and cultural values. The college is committed in offering its services and expertise to the society through various social outreach programs. It has initiated a number of community development activities. College aims to achieve its goal of providing Higher Education to create just plural and equitable society in consonance with constitutional values. It combines emerging global trends with value based nurturing of enlightened young girl students. It makes students employable through holistic education and development of positive attitude, leadership qualities and self awareness by imparting value based education. It helps to reach out to the less privileged and deserving sections of our society and lend a helping hand to them. It inculcates national spirit and respect for our culture among our students and society at large. The vision and mission statements are in keeping with the intellectual potential and needs of the region. Most of the students of this college seeking higher education are from rural area. They are from weaker section of the society. The college has made higher education accessible to the deprived sections of the society. The college ensures that the vision and mission of the institution is in tune with the Higher Education policies of the nation by introducing modern, profession and Career Oriented Courses. It organizes professional and Skill Development Programmes for economic, social and educational empowerment of under privileged sections of society. The college translates its Vision into its Activities by 1. Imparting quality education 2. Establishing a number of committees to deliberate on quality related issues pertaining to higher education 3. Fostering a vibrant atmosphere conducive to all around development

of girl students. 4. Identifying areas of co-operation/collaboration. The college builds stands on the core values of nationalism, dedication, commitment to social causes and integrity. These values are explicitly reflected in the ethos of the college in its quest for eccellence.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gkgkm.org/Doc/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Vision To improve Value Added Quality Education for Empowerment Employability of Women. The College envisions Women Empowerment through quality higher education and value added quality education. College provides ideal academic environment to the girl students to grow as responsible citizens. It ensures holistic development of students through quality education. The activities of the college are in tune with its vision and mission. It aims at the full fledged development of women enabling them to enrich their lives, by fulfilling their individual and social responsibilities. The college focuses on women empowerment by organizing curricular, co-curricular and extra- curricular activities which centre around this main vision. The institution focuses on value based education with emphasis on bringing out their finate talents. Efforts are made to foster harmonious relationship, national integration and environment consciousness. The vision statement is reflected in all the institutional activities. Form the time of its inception, the college has been empowering women from rural area. Employability through educational policy. The college provides an ideal academic environment for lifetime learning, nurturing the students as responsible Women and resourceful global citizens, committed to national and cultural values. The college is committed in offering its services and expertise to the society through various social outreach programs. It has initiated a number of community development activities. College aims to achieve its goal of providing Higher Education to create just plural and equitable society in consonance with constitutional values. It combines emerging global trends with value based nurturing of enlightened young girl students. It makes students employable through holistic education and development of positive attitude, leadership qualities and self awareness by imparting value based education. It helps to reach out to the less privileged and deserving sections of our society and lend a helping hand to them. It inculcates national spirit and respect for our culture among our students and society at large. The vision and mission statements are in keeping with the intellectual potential and needs of the region. Most of the students of this college seeking higher education are from rural area. They are from weaker section of the society. The college has made higher education accessible to the deprived sections of the society. The college ensures that the vision and mission of the institution is in tune with the Higher Education policies of the nation by introducing modern, profession and Career Oriented Courses. It organizes professional and Skill Development Programmes for economic, social and educational empowerment of under privileged sections of society. The college translates its Vision into its Activities by 1. Imparting quality education 2. Establishing a number of committees to deliberate on quality related issues pertaining to higher education 3. Fostering a vibrant atmosphere conducive to all around development of girl students. 4. Identifying areas of co-operation/collaboration. The college builds stands on the core values of nationalism, dedication, commitment to social causes and integrity. These values are explicitly reflected in the ethos of the college in its quest for excellence.

Provide the weblink of the institution
http://www.gkgkm.org/Doc/Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

IQAC prepares plan of action which is to be decided at the beginning of the academic year. It is prepared on the basis of recommendations given by NAAC Peer Team in previous accreditation and other statutory body. Simultaneously, it is also discussed in the CDC (College Development Committee) for further action. It chalks out the plan in the following areas of the institutional development. 1. To encourage teachers to take up research projects preferably interdisciplinary in nature and also make more publications in reputed journals. 2. To organize National, International Seminar, Conferences, workshops and Symposium to improve research output. 3. To organize Train –the Trainer programme for the faculties to improve elementary research output. 4. To make augmentation in ICT Facilities. 5. To enhance infrastructural development. 6. To emphasize on placement and Entrepreneurship development through organization of more events/programmes. 7. To start P.G. Courses preferable in the subjects of Commerce and Economics. 8. To tap the goodwill of the Alumni and Society in terms of recourse mobilization. 9. To start skill based add on courses to enhance the employability of students. 10. To start COCs and B. Voc courses. 11. To organize eco-friendly activities to create environmental awareness. 12. To maintain database of research articles, books, book chapters, conference proceeding and UGC care Journals published by the faculty members. 13. To establish healthy Mentor-Mentee relationship. 14. To establish a centre to prepare the students for various competitive examinations. 15. To complete the full automation work of the library. 16. To improve communication skills by starting Certificate Course or by establishing Language Lab.